

**TUESDAY, JANUARY 3, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, January 3, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Oath of Office Administered to Commissioner Jay H. Wippel:**

Commissioner Harold Henson administered the Oath of Office to Jay H. Wippel, Commissioner for a re-appointment of a 4-year term, commencing January 1, 2023, terminating December 31, 2026. Following the oath, the commissioners congratulated Mr. Wippel on his re-appointment and look forward to working together for another four years.

**In the Matter of
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from December 27, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Issuance of Blanket Purchase Order Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the ISSUANCE OF A BLANKET PURCHASE ORDER:

\$1,000.00 – 101.1110.5901 – General Other Expenses – Auditor

\$2,000.00 – 260.1150.5901 – RE Other Expenses – Auditor

\$1,425.00 – 101.1101.5901 – Commissioners Other – Commissioners

\$1,000.00 – 101.1111.5901 – IT Other – Commissioners

\$18,000.00 – 101.1112.5901 – Countywide Other – Commissioners

\$9,500.00 – 101.2001.5901 – EMA Other – Commissioners

\$10,000.00 – 246.4010.5901 – Dog Shelter Other – Commissioners

\$2,900.00 – 101.6101.5901 – Airport Other _ Commissioners

\$9,000.00 – 248.2030.5901 – EMA LEPC Other – Commissioners

\$4,000.00 – 297.5002.5901 – Other Expenses – Pickaway WORKS

\$1,000.00 – 903.1109.5901 – Other Expenses – GIS Dept

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Report Provided by Ron Custer:

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer reported that numbers are up due to the number of intakes and the birth of puppies. The puppies will be vet checked this week.
- Still concerns with the concrete at the outdoor kennels. Discussion took place of ways to give the concrete grit and still be easily cleanable.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: December January 10th Agenda
 - Lot split variance request on road frontage – PPG Incinerator
 - Replat – Clark’s Lake Shores Subdivision (Lot 9) – Resurvey to add acreage from the existing recreational acreage at the rear of the property. Increasing by .332 acres.
 - Navah Court – New cul-de-sac proposal off of Bell Station Road – give adequate road frontage for a lot split to meet Walnut Township requirements.
 - Rickenbacker Parkway East Extension to Airbase Road
 - Stonerock Road Subdivision Section 2. Proposal adds 2 new lots to the existing road front subdivision.
- Outstanding Plats:
 - Sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762. Yet to receive a formal submittal.
- Lot Splits: 12 regular lot splits in progress.
 - Approved 1 lot splits in the last week, 6 open applications currently.
 - CDBG: No update

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Board of Election compliance completed
- Moved Backup Server to SO Datacenter
- Be aware - Municipal Court hit with Ransomware
- Continuing the network migration at SO Friday the 6th

In the Matter of
Report Provided by Gary Cameron:

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week E911 Coordinator teleconference
- Next week the Police Chief meeting, LEPC meeting and E911 Planning Committee Meeting
- General Information
 - Working with PCSO on fire run cards – contract about to expire.
 - Working with law enforcement and MARCS to create a standardized radio system
 - Working with local retailers on community preparedness
 - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
 - PCSO fiber connection conversion – Site survey complete by engineer
 - Developing a law enforcement mutual aid pact for consideration county-wide. Proposed language submitted to LE.
 - Developing a model for School Safety Plans – LE review complete

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- Review of the County Emergency Operations Plan complete. Received State review documents. Will incorporate feedback from State.
- Continued effort to train first responders in ICS and NIMS. October and December classes complete.
- EMA inventory audit – slow progress. Reorganization of EOC garage underway.
- Submitted paperwork for the Homeland Security grant of \$58,804 to purchase PPE for law enforcement.
- Issues requiring Commissioners Support/Notification: Preparation of new MOU's for EMA dues and outdoor siren maintenance

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There were no BWC claims, or unemployment claims filed this week.
- The Hoverround wheelchair posted on Govdeals.com for Developmental Disabilities that ended December 9th was picked up December 27th.
- Two new hire packets were sent out (Health Department and Pickaway WORKS). The 2022 year ended with 79 total new hires for all departments. The part-time custodial position is still posted.
- Mr. Rogols provided a maintenance update. Electric and gas installation is 100% complete for the generators. New locks placed on all control panels and fencing ordered for PDI generator. Generator systems to commission both units on January 10, 2023.
- The water damage from frozen pipes two weeks ago at the Dog Shelter has been repaired by Grant in Maintenance. Senior Center damage is unknow and insurance claim pending. Heritage Hall Office Area damage is unknown. Serv-Pro called, and contract signed by April last week. Possible damage to servers, including IPS Camera server. Insurance claim pending.

In the Matter of
Executive Session:

At 9:25 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator, Ron Custer, Dog Warden and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

At 9:44 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Designation of President of the
Pickaway County Board of Commissioners for Year 2023:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to designate Jay Wippel as President of the Pickaway County Board of Commissioners for year 2023.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

In the Matter of
Designation of Vice President of the
Pickaway County Board of Commissioners for Year 2023:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to designate Harold Henson as Vice-President of the Pickaway County Board of Commissioners for year 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Board of County Commissioners'
Office Hours and Weekly Meeting Day:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, designating the Pickaway County Commissioners' office hours to be 8:00 a.m. to 4:00 p.m., Monday – Friday, and the Commissioners' regular meeting day to be Tuesday of every week.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Mileage Reimbursement Rate for Year 2023:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to set the **mileage rate for year 2023, to be \$.56 per mile for vehicles**, which is 85% of the IRS mileage reimbursement rate, and **\$.37 per mile for motorcycles**.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Designation of Official Representative and
Alternate Representative for the Purpose of
Voting at the Annual Meeting of the County
Commissioners' Association of Ohio in 2023:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-010323-1

RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE
FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY
COMMISSIONERS' ASSOCIATION OF OHIO IN 2023

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WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and,

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and,

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate; then,

NOW THEREFORE BE IT RESOLVED that Gary Scherer, County Commissioner, is designated as the Official Voting Representative of Pickaway County; and,

BE IT FURTHER RESOLVED that Harold Henson, County Commissioner, is designated as the Alternate Voting Representative of Pickaway County.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Determination of the Commissioners
Serving on Various Boards and Commissions:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to set the following determinations that were made related to the Commissioners individually serving on various boards and/or committees or commissions for year 2023:

Pickaway Senior Center Board of Directors	Commissioner Harold Henson
High Education Learning Partners for Students (WORKS)	Commissioner Jay Wippel
Local Emergency Response Committee	Commissioner Harold Henson
P3 Executive Committee/P3 Board of Directors	Commissioner Jay Wippel
911 Planning Committee	Commissioner Jay Wippel
Pickaway County Planning Commission Chair	Commissioner Jay Wippel
Pickaway County Board of Revision	Commissioner Gary Scherer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Designation County Commissioners
Alternate on the Pickaway County Planning Commission:

Pickaway County Commissioners, presented letters to Angela Karr, Clerk, designating the listed individuals to serve as their alternate on the Pickaway County Planning Commission; therefore, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the appointment.

Marc Rogols alternate for Jay Wippel
April Dengler alternate for Gary Scherer
Angela Karr alternate for Harold Henson

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Appointment of John Ellis as
Temporary Acting Coroner:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to appoint John Ellis as the Temporary Pickaway County Coroner effective January 3, 2023. Temporary term limit shall expire upon the appointment of a permanent Pickaway County Coroner.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
American Rescue Plan
Administration Costs for 2023:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-010323-2

ARP Administration Costs - 2023

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO
In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been reviewed. Uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.

A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # **938** for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

WHEREAS, Recipients of funds may use fiscal recovery funds to cover the portion of payroll and benefits of employees corresponding to the time spent on administrative work necessary due to COVID-19

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public health emergency and its negative economic impacts; this includes, but is not limited to, costs related to disbursing payments of fiscal recovery funds and managing new grant programs established using fiscal recovery funds, based on guidance from the U.S. Treasury dated June 24, 2021.

WHEREAS, the County Administrator has been assigned fundamental responsibility for success of the fiscal recovery program and such work assignments are documented as an addition to the current job description.

THEREFORE, the Board of County Commissioners approves the use of ARP fiscal recovery funds for response to the Coronavirus public health emergency and its negative economic impact for **the management of the ARP fiscal recovery fund, disbursing funds, and monitoring of contracts and grants**, as shown in the attached documentation, consistent with the first allowable use noted in the recitals above (**Expenditure Category 7.1** of Appendix 1: Expenditure Categories – US Dept. of the Treasury)

The calculations below represent estimated costs from January 1, 2023 – December 31, 2023

The uses are approved as follows for estimated costs, rounded up from calculations:

\$16,000.00	Employee Salaries – Commissioners Office
\$ 2,240.00	OPERS
\$ 232.00	Medicare
\$ 75.00	Worker’s Comp

WHEREAS, the Board of County Commissioners agrees to appropriate from unappropriated funds for **fund # 938**, as follows in major categories of expenditures:

Personnel Services	\$16,000.00
Fringe Benefits	<u>\$ 2,547.00</u>
Total:	\$18,547.00

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway Citizens Against Solar in Pickaway County:

Susie Ebenhack, Lucinda Hartsock, Paula Metzger, Marian Garner and Steve Garner, Pickaway County residents, stopped in to thank the Commissioners for their support of no solar in Pickaway County. The Chipmunk Solar Project was pulled by Dominion and is no longer a project in Pickaway County due to the lack of community support. Dominion is in hope of working with the County on future projects. Mrs. Ebenhack feels that the Chipmunk project did not have as many resources put into it as the Scioto Solar Project. The Commissioners informed that a No Fly/ Restricted Solar Area is in the process and a public hearing will be published to be held in February.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler provided a recap of the Jail Sewer Project meeting.
- Ms. Dengler discussed the insurance claims for Senior Center and Fairgrounds for the broken pipes due to extreme cold weather.
- City of Circleville Planning and Zoning meeting scheduled for Wednesday, January 4th at 6:00 p.m. in City Hall. Chris Mullins, County Engineer, Ms. Dengler, Marc Rogols, Deputy County Administrator and MS Consultants will be in attendance regarding the new entrance at Lancaster Pike.
- Ms. Dengler spoke with Brian Mosley regarding a quote for new awnings at Service Center upstairs entrance.

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In the Matter of
Resolution Adopted Authorizing the
Pickaway County Engineer to Proceed by Force Account:

Per the written request from Chris Mullins, Pickaway County Engineer, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution authorizing Mr. Mullins to proceed by force account in year 2023, when competitive bidding is not required by the Ohio Revised Code or other law:

Resolution No.: PC-010323-3

IT RESOLVED that the Pickaway County Board of Commissioners hereby authorizes Sterlin C. Mullins, Pickaway County Engineer, to proceed by Force Account in year 2023, for the normal construction, reconstruction, improvement, maintenance, or repair of roads, bridges, and culverts when not required by O.R.C. 5543.19 or other law to use competitive bidding.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Enacting Temporary Road Load Reduction
For All Roads in Monroe Township:

The commissioners received Resolution No. 01-2023 adopted by the Monroe Township Trustees requesting a temporary 50% road load reduction on all roads located in Monroe Township, Ohio. Upon reviewing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-010323-4

WHEREAS, the Pickaway County Board of Commissioners received Resolution No. 01-2023 from the Monroe Township Trustees requesting a temporary 50% road load reduction on all roads located in Monroe Township, Ohio, due to recent weather events combined with heavy truck traffic; then,

THEREFORE BE IT RESOLVED that, effective immediately, the Pickaway County Board of Commissioners hereby enacts a temporary 50% load reduction on all roads, expiring May 1, 2022.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending December 31, 2022.

A total of \$1,325.00 was reported being collected as follows: \$100 in adoptions; \$240 in dog license; \$50 in microchip fees and \$935 in private donations.

Three (3) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk